



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED
We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group					
Name of organisation	Burbage Parish Council				
Contact name					
Contact address					
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">e-mail</td> </tr> <tr> <td></td> <td></td> </tr> </table>		e-mail		
	e-mail				
Organisation type	Not for profit organisation <input type="checkbox"/> Parish/town council <input checked="" type="checkbox"/> Other, please specify				
2 – Your project					
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Pewsey				
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>				
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Construction of footpath from A338 Burbage roundabout, south, to Marr Green Farm shop. The proposed footpath needs to be suitable for mothers with small children and buggies to pass easily and safely				
Where will your project take place?	Burbage Village from roundabout to farm shop on A338				
When will your project take place?	Autumn 2010 to Spring 2011				
How many people will benefit from your project?	All villagers in Burbage				
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	This was submitted for inclusion into the PCAP but not included as we were awaiting a response to our request from highways				

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

This is a high priority on our parish plan

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Requests, both verbal and written have been received from people in the village using the Marr Green Farm shop. Most site personal safety as the main driver - pedestrians to the farm shop are required to walk or push buggies along the main road A338. Traffic from the Burbage bypass travels rapidly across the roundabout with insufficient time or space to avoid pedestrians

Any other information about your project.

The installation of the footpath would encourage more residents to use the farm shop (it would be safe to get there) thus the footfall would increase.

Increase trade would support necessary rural business and regenerate the village

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="8"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text" value="Nil"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text" value="Nil"/>	Female	<input type="text" value="Nil"/>
Black and Minority Ethnic people	Male	<input type="text" value="Nil"/>	Female	<input type="text" value="Nil"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The intended footpath is on Wiltshire Council land and is being pursued by the Parish Council due to the long delays which would be encountered if the work was on the Highways list, and for the safety of residents.

There are no current identified needs for on-going funding.

If you were not awarded the full amount requested, what would be the impact on your project?

This would necessitate a delay in the start of the project and an increase in the Precept to cover the short fall in funding.

How will you know whether your project has made a difference in the community?

Increase footfall and increased trade to a vital community business

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

The Parish Council fully support this project

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: March

Year: 2010

A - Total income:

£13,889

B - Minus total expenditure:

£16,408

Surplus/deficit for year: (A minus B)

£2,519

Free reserves held:

£1,987

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Quotes incl. item-d costs ex VAT	£3,217	Own fundraising/reserves	C	£0
	£			£
	£	Parish/town council		£2,000
	£			£
	£	Trusts/foundations		£0
	£			£
	£	In kind		£0
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£3,860	Total Project Income		£2,000
Total project income B		£2,000		
Total project expenditure A		£3,860		
Project shortfall A – B		£1,860		
Award sought from Wiltshire Council Area Board		£1,860		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Currently only able bodied residents can access the farm shop without using a car. The construction of the footpath would allow all sectors of our community access

b) How does your project work to promote inclusion, participation and good community relations?

As above

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team